

## MINUTES

### Members Council – meeting 27

Tuesday 11 February 2025



#### Who was in the meeting?

- Allana
- Jonathan
- Ben
- Robert
- Paul
- Susan
- Leah
- Mark
- Johanna



#### Introductions

Everyone introduced themselves.



#### Minutes from the previous meeting

Reviewed minutes from last meeting.



#### Actions from last meeting

- Everyone: Helping at Bag pack event and with raffle - done
- Everyone: Meeting at White Rose Centre to ask for raffle prizes and judge Christmas card competition - done








#### Fundraising in 2024

Members' council theme in 2024 was fundraising.  
The volunteers were interested in knowing what People Matters does with the money that is fundraised.

Leah spoke to us about last year's fundraisers.

Some of the money went to reserves – this is money that is saved in the bank to cover expenses if something unexpected happens.  
Some of the money was spent on things like event materials.

	<p><b>New Members' council theme for 2025</b></p> <p>In our previous meeting we planned for a new theme for our meetings in 2025.</p> <p>We agreed that “advocacy” theme would be a good way to combine different important topics, like how to ask for help or how to support your peers, if they need help, or how to speak up for yourself.</p> <p>We spoke about what advocacy means, and what kind of projects we could do, like making an informational video about it, raising awareness by sharing leaflets, writing to People Matters newsletter.</p> <p>Johanna will find out if there is some advocacy training available.</p>
	<p><b>Choosing a chair for Members' council meetings</b></p> <p>We spoke about choosing a chair for Members' council meetings, like what the role involves.</p> <p>A chair: leads the discussion, reads the agenda to everyone, makes sure that everyone gets a chance to share their opinion, helps meetings run smoothly.</p> <p>The volunteers decided that they want to take turns in chairing the Members' council meetings, rather than just picking one person for the role.</p> <p>Johanna will ask if one of the trustees could come to the meeting to do some training about chairing meetings.</p>
	<p><b>Leeds Citizens' Panel</b></p> <p>Leeds Citizens' Panel are recruiting new members from diverse backgrounds, because Leeds City Council wants to find out what people in Leeds think, do and need.</p> <p>The panel has over 2,700 members who take part, for example answering questionnaires.</p> <p>Some volunteers want to get signed up to the panel.</p>

	<p>More information is available in this link:  <a href="https://doinggoodleeds.org.uk/news/help-make-leeds-a-better-place-to-live-join-the-leeds-citizens-panel/">https://doinggoodleeds.org.uk/news/help-make-leeds-a-better-place-to-live-join-the-leeds-citizens-panel/</a></p>
	<p><b>Fundraising</b></p> <p>We talked about upcoming fundraising event and how everyone can get involved:</p> <ul style="list-style-type: none"> <li>- Bowlathon on 26 March, Hollywood Bowl, 11.30am &amp; 7.00pm</li> </ul>
	<p><b>Is there anything else to talk about?</b></p> <ul style="list-style-type: none"> <li>- Mark Webb told us about his new role as an Employer Support Coordinator</li> </ul>
	<p><b>Next meeting</b></p> <p>We went through the plan for upcoming meetings dates:</p> <ul style="list-style-type: none"> <li>- People's Parliament Tue 25 February at 10.30am</li> <li>- Members' council Mon 17 March at 4.30pm</li> </ul>

### **Actions:**

- Looking for advocacy training (Johanna)
- Inviting someone to talk about how to chair a meeting (Johanna)
- Finding better IT-arrangements for future hybrid meetings (Johanna)