



MINUTES
Members Council – meeting 20

Monday 26th February 2024



Who was in the meeting?

- Allana
- Jonathan
- Jacob
- Paul
- Johanna



Introductions

Everyone introduced themselves.



Minutes from the previous meeting

Reviewed minutes from last meeting.



Actions from last meeting

- Posting People's Parliament -letter and Bowlathlon-leaflets to volunteers (done)
- Sharing the minutes with staff (done)







Training

Last year the Members' council had training sessions about safeguarding and confidentiality.

We spoke about what training to do this year.

Suggested topics:

- event volunteering
- customer service
- travel training

	<p>Easy read appointment letter at NHS</p> <p>Leeds Community Healthcare would like feedback on their Easy Read Appointment Letter. We looked at the letter and talked about what is good about it & what could be changed.</p> <p>Johanna will share the feedback with Leeds Community Healthcare.</p> <p>People liked:</p> <ul style="list-style-type: none"> - Pictures, colours and the big font - Photo of the appointment building - Plain English / just having the essential information <p>Suggested changes:</p> <ul style="list-style-type: none"> - Blue border around framed easy read-pictures makes the letter look “busy” - It’s good that there are questions of communication needs and reasonable adjustments, but it would be helpful to also have a list of examples included in the question box
	<p>Leeds Learning Disability People’s Parliament</p> <p>We discussed what the People’s Parliament –meetings are: They talk about important things like transport, finding a job and being healthy.</p> <p>Members council will attend the meeting on 5th March. We spoke about who is coming to the meeting and how to get there.</p>
	<p>Fundraising updates</p> <p>Bowlathon is on Wednesday 6th March.</p>
	<p>Next meeting</p> <p>Tuesday 9th April at 5.00pm</p>

Actions: Share NHS hospital letter feedback, type up minutes, plan new training (Johanna)