



MINUTES  
**Members Council – meeting 15**

Wednesday 13<sup>th</sup> September 2023



**Who was in the meeting?**

- Allana
- Jonathan
- Johanna



**Introductions**

Everyone introduced themselves.



**Minutes from the previous meeting**

Reviewed actions from last meeting.



**Actions from last meeting**

Johanna: Update volunteer training – still to complete



**Charity donations**


We talked about the foodbank donation that People Matters often does at the end of the year.

Johanna will speak with staff to confirm if we are doing a food bank donation this year.

**Inclusion Week**

Inclusion Week will start on 25<sup>th</sup> September.

Johanna will share a social media post about it.

	<p>We talked about how people can be more inclusive:</p> <ul style="list-style-type: none"> <li>- Ask if other people want to sit with you</li> <li>- Don't judge</li> <li>- Respect others' opinions</li> <li>- Talk to/say HI to everyone in your group</li> <li>- Introduce others to the new person in the group</li> <li>- Give everyone a chance to share their opinion</li> </ul>
	<p><b>Raffle prizes</b></p> <p>We talked about the Christmas raffle. Members council usually helps to run it. This year we are trying to get bigger prizes. We talked about contacting businesses and asking for prize donations. Johanna will ask Elissa for a letter that we can give to businesses.</p>
	<p><b>Next meeting</b></p> <p>The next meeting will be on Tuesday 10<sup>th</sup> October.</p>

**Actions:**

- Johanna: confirm if People Matters does a foodbank donation this year
- Johanna: make a social media post for the Inclusion Week
- Johanna: ask Elissa for a donation enquiry letter