
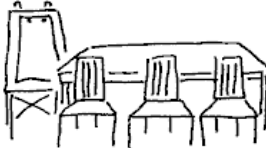
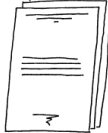
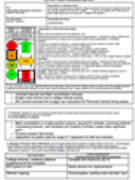





	People Matters Committee meeting	
	Tuesday 10 <sup>th</sup> September 2019.	
People who came to the meeting		
Susan Moreland	Maisie Hirschhorn	Georgina Turner
Tina Turnbull	Clare Hirschhorn	Steve Carter
Richard Firth		
People who wanted to come to the meeting but couldn't		
Jonathan Cravitz	Rowena Herbert	Brendan Cowey - resigned

	Conflicts of interest – None
	Notes from the meetings in July and August are fine. We will keep the August minutes private because we had a confidential discussion.


### **Actions from July meeting**

	1. Staff will start using the new reports for the board
	2. Maisie said she had been at the staff away day at Slunglow and thought it had gone well. There was training on advocacy and LGBTQ.
	3. We held the extra trustees meeting in August 4. Tina and Michael finished reporting the information we had to the college.

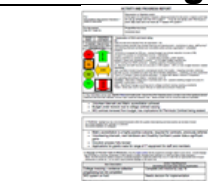
## Things that we always talk about



	<p><b>Keeping people safe</b> – nothing to report. The annual safeguarding report will come to the October board meeting</p>
	<p><b>Keeping people's information safe</b> – nothing to report</p>
	<p><b>Health and Safety</b> – Two things happened at the residential. They did not need reporting but we have learned from them.</p>

## Financial Report



	<p>We looked at the July accounts. It shows the staff costs and no money coming in from the college so there is a big loss for this month.</p> <p>The cashflow shows how money is going in and coming out of the bank. It is going to be tight but should slowly get better.</p> <p>The budget has been altered again because of the changes. It looks like we shouldn't lose money by the end of the financial year.</p> <p>Michael will get Anna to do our 18/19 financial accounts by the next board meeting. The first draft of the written report for the Charities Commission has been shared with the board.</p>
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## Other things to talk about

	<p>We talked about how the operational reports are not up to date at the moment. Tina will see about using the new report structure with staff ready for the next board meeting.</p>
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	<p>We looked at the bids we have applied for. So far we have got grants for equipment but not for anything else. We have applied to the Tudor Trust.</p>
	<p>We will be going to get some advice on what to do next about the college</p>

### Actions

	<ol style="list-style-type: none"> <li>1. Get the annual safeguarding report done for the next meeting</li> <li>2. Make sure the financial accounts are finished for approval at the next meeting</li> <li>3. Get advice on next steps with the college</li> <li>4. Remove Brendan from Charities Commission</li> </ol>
	<p>Date of next meeting – Tuesday 22<sup>nd</sup> October 2019</p>