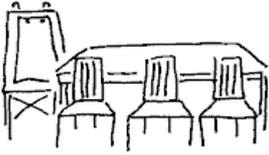


	People Matters Committee meeting	
	Tuesday 23 rd July 2019.	
People who came to the meeting		
Susan Moreland	Maisie Hirschhorn	Richard Firth
Tina Turnbull		Steve Carter
People who wanted to come to the meeting but couldn't		
Brendan Cowey	Rowena Herbert	Georgina Turner
Clare Hirschhorn	Jonathan Cravitz	

	Conflicts of interest – None
	Notes from the last meeting are fine.

Actions from last meeting

	1. Health and Safety qualifications not found as an apprenticeship, full cost option is approx. £1500
	2. New way of writing reports tried out in admin. We will start using this in the Autumn
	3. Bids to replace funding for employment work are being worked on

Things that we always talk about

	<p>Keeping people safe – We decided to talk about this again in the autumn</p>
	<p>Keeping people's information safe – We decided to talk about this again in the autumn</p>
	<p>Health and Safety – We decided to talk about this again in the autumn</p>

Financial Report

	<p>We looked at the March, April and May accounts. We have changed the March accounts as we will receive less money from the college than we thought.</p> <p>As how we work with the college is finishing we looked at the latest budget and how money is going in the bank. Tina and Michael have changed this because we know some staff will be leaving us too. Money looks a lot tighter. We are owed money too.</p>
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Other things to talk about

	<p>The staff are having an Awayday at the beginning of September. Maisie said she would go to represent the trustees and report back.</p>
 <p>Leeds Community Foundation</p>	<p>We talked about the bids we have started writing. We decided to keep a record of our progress with this.</p>



The college have said there will not be a contract next year. We still need to settle the money they owe us. They are asking for more information. We are short of money at the moment. We decided we needed more time to discuss what is happening.

Actions



1. Get staff to start using the new reports for the board
2. Maisie will go to the staff awayday for trustees and tell us what happened
3. We will have another trustees meeting in August to think about what is happening with the college.
4. Tina and Michael will carry on trying to work to get things settled



Date of next meetings – Mon 5th August 2019 - extra meeting, Tues 10th September 2019