





			People Matters Committee meeting
			Thurs 27 th July 2017
People who came to the meeting			
Charles Ward	Tina Turnbull	Steven Carter	
Jonathan Cravitz	Susan Moreland	Brendan Cowey	
Rowena Herbert			
People who wanted to come to the meeting but couldn't			
Terry King			

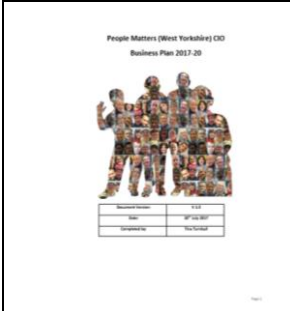
	Conflicts of interest – None
	Notes from the last meeting are fine.

Actions from last meeting

	1. We have registered the new charity with the information commissioner.
	2. The financial accounts for 2016/17 are finished and have been looked at by someone who is independent
	3. The budget for this year has been drafted ready to talk about
	4. We have joined Mindful Employers and will be doing training at the Staff Awayday
	5. Our contact at the Big Lottery is now away we started to talk about new things before she went. We talked about trying to do more work with the college

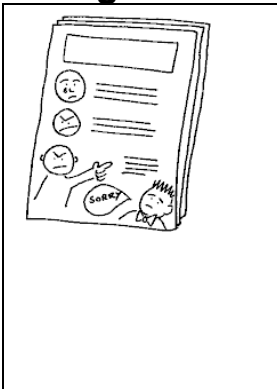


6. We have been carrying on with changes for the charity. The Big Lottery have signed a new agreement with us. Our saving account is now in the name of the charity



7. The People Matters plan has had an update. The board can talk about it in July and September

Things that we always talk about

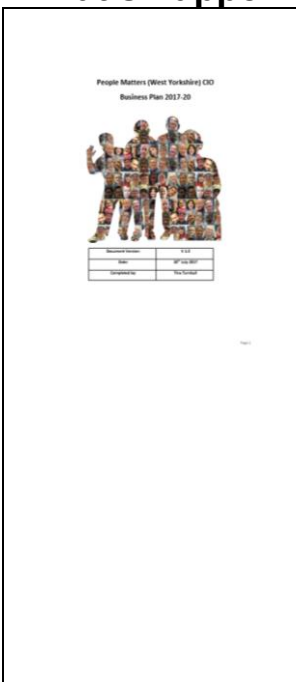


Keeping people safe – We talked about 2 different safeguarding concerns with members. Both have been reported. The police are involved with one. It happened outside of People Matters.

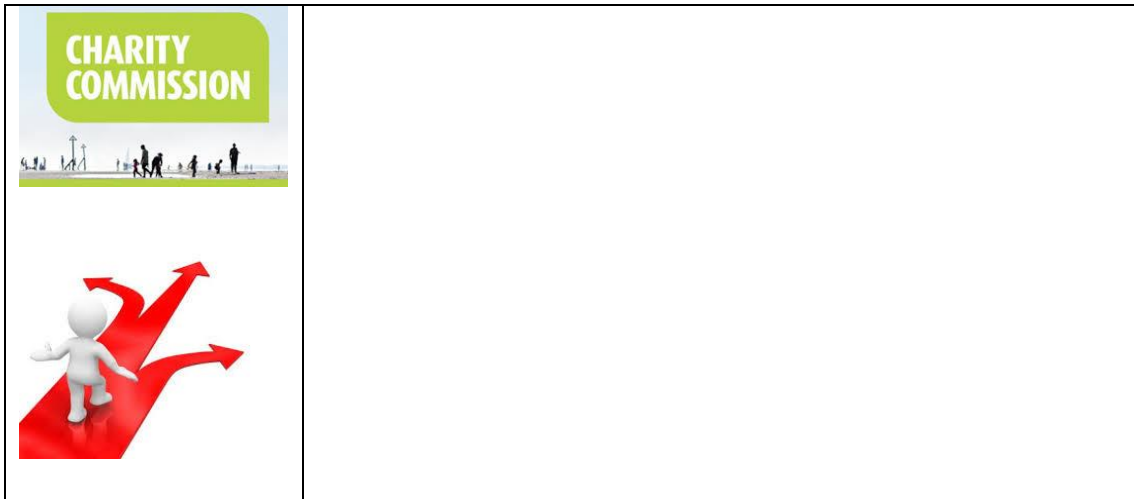
Keeping people's information safe – nothing to report

Health and Safety – Nothing to report

What's happening at work



We started to look at our new business plan. Everyone needs more time to look at this. We need to think about our goals. Any ideas should be sent to Tina.




Financial Report


	<p>We looked at our accounts for last year. These have been looked at by someone independent. They are ready to be signed.</p>
	<p>Our accounts for this year have been delayed. Lucy is working in a new job. Our new finance officer did not work out. We have found someone else for a while and we are trying to catch up.</p>
	<p>We now have a plan for how we will spend our money this year. It still needs some more checks. The trustees agreed new wages for staff.</p>

Any other things to talk about

	<p>Charles has talked to someone about being our new chair. The trustees want to carry on looking during August and see who is interested before they decide what to do.</p>
	<p>Susan has said she needs to stop being a trustee. We need someone new who has experience of social care or education</p>

Actions

	1.
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	Date of next meeting – Tuesday 5 th September at 5.30pm
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