
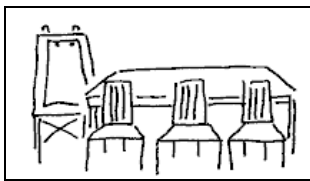




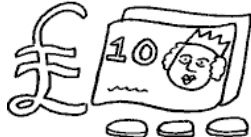

	People Matters Committee meeting	
	Thursday 23 rd February 2017	
People who came to the meeting		
Charles Ward	Tina Turnbull	Steven Carter
Brendan Cowey	Jonathan Cravitz	Susan Moreland
Terry King	Rowena Herbert	
People who wanted to come to the meeting but couldn't		


	Conflicts of interest – None
	Notes from the last meeting are fine.

Actions from last meeting


	We have a report at this meeting on our community learning. We said it was important to do this.
 	<p>We held our EGM on 30th January 2017. At that meeting we changed the rules of People Matters. We said that everything members do would carry on.</p> <p>Our rules now say that if People Matters closes then all the money and things owned should go to the new People Matters charity we have started.</p> <p>We said we wanted to do this change into a charity.</p>

	<p>Charles has talked to Lucy about the pay changes talked about at the board.</p>
	<p>Tina has meet with the organisation in Bradford. They have some things to think about before anything more could happen.</p>



Things that we always talk about

	<p>Keeping people safe – nothing to report</p> <p>Keeping people’s information safe – nothing has happened but we know we want to improve the security on our computers.</p> <p>Health and Safety – The council has now put a bar across near the outside door to stop people tripping</p>
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Financial Report

	<p>We looked at our accounts for December and January. There were no concerns.</p>
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What’s happening at work

	<p>We talked about the report on classes. Numbers are lower than before. We may not be able to deliver all the classes the council wants us to. Tina and Sally will have to do some work on how to put on more classes that people want to take part in. They will need to find more people to take part.</p>
	<p>There are lots of things to do to get ready for the new charity to start working in April. We will need to have an agreement about moving everything that People Matters owns and owes across to the new charity.</p>



We will need to have a formal decision to do this change. We will need to share this information. Tina will organise what needs doing.

Actions



1. Make the office computers more secure
2. Make sure we do all the classes the council expects
3. Do all the jobs needed for People Matters to start running as a charity from April.



Date of next meeting – Tues 4th April 2017 at 6pm