
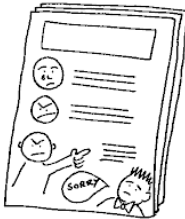


	<p>5. Adult learning bid for funds is happening early in the new year</p>
	<p>6. One page profiles completed for outreach staff</p>


Things that we always talk about



	<p>Keeping people safe – 2 concerns reported to safeguarding and CQC. Both happened outside people matters. 1 person from somewhere else has been dismissed and a member has had money taken from them.</p> <p>Keeping people’s information safe – Need to check about permission to share personal details with CQC</p> <p>Health and Safety – one of the staff has had an accident on a trampoline and broke a bone in her foot.</p>
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Financial Report


	<p>We looked at how we had spent our money in September and October. There was nothing unexpected.</p>
	<p>We talked about our plans for money until March 18. We have reduced our income but the year looks fine.</p>

What’s happening at work



	<p>We need to be ready for when CQC arrive. Their survey has been happening. Tina and Elissa will carry on getting organised.</p>
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	<p>We have been working on our IT because of our grant. There have been lots of good steps forward. Our computers are now protected. Support workers now have tablets. We have spent some extra money on new computers in the office. We want to be ready for the new regulations.</p>
	<p>We have found out that there will be a new chance to bid for money to deliver adult learning again. We will apply.</p>

Any other things to talk about

	<p>We talked about the AGM and looked forward to the new trustees getting involved. Maisie Hirschhorn is the new member trustee.</p>
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Actions

	<ol style="list-style-type: none"> 1. We need to carry on getting ready for CQC 2. Apply for the adult learning bid.
	<p>Date of next meeting – Strategy meeting Jan 18 date to be announced - Board meeting Tues 20th February 2018. 5.30pm 67b Barkston House.</p>