

# People Matters

## Supported Learning for Adults



  
**people matters**  
developing inclusive communities



# About People Matters

As a member led organisation we are keen to provide those who think that some friendly support would make all the difference to live their lives as they choose, as fully and independently as possible. We have experience and the expertise to support you as you take the next steps towards your aspirations.

**Our services include;**

- **One to one outreach support** – from high school age upwards
- **My Teens and Twenties Matter** – social groups and skills development for 14 – 25 year olds
- **A facilitated adult social group** – for those over 18 who would like to attend social activities with friends but need some support to do so
- **Teens Only** - a young people's social group for those aged 11 – 18 years old funded through Leeds Short Breaks

**For further information about any of these, our courses or People Matters in general:**

Visit our website – [www.peoplemattersleeds.co.uk](http://www.peoplemattersleeds.co.uk)

Email – [info@peoplemattersleeds.co.uk](mailto:info@peoplemattersleeds.co.uk)



[facebook.com/peoplemattersleeds](https://facebook.com/peoplemattersleeds)



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# Our courses for January 2017

**Community Learning** is there to provide you with a way back to education. You may be considering employment, entering further education or would like to learn new skills to enrich your life and take steps towards your aspirations.

All of our courses are part of the Adult Learning budget from Leeds City Council, funded by the Skills Funding Agency.

Adult Learning at People Matters is provided in a safe, secure and welcoming environment. It is set at an appropriate level for you and all the learners on a course. You will build in confidence and skills preparing you to move towards your longer term targets. Our courses are not accredited, so you will not get a qualification, though you will get a certificate, a learning journal and a reminder of your achievement. This may be a recipe book, a portfolio of art work, a recording of your performance or an action plan of what you will do next.

As our courses are not accredited we are able to set course and personal targets to suit you. When we do this we have to make sure that you can see that you are progressing, what you have learnt and that we give you the right amount of support. So to do this you will complete various tasks on a regular basis that you get to keep as a record, along with a certificate and what you produce during the course.

**It is important that when you enrol on a course that you try to attend every session. If you can not attend for any reason please let your tutor or the office know as soon as possible by calling 0113 2346896.**



# Adult Learning Courses Spring - Starting January 2017

## Courses for everyone (19 years or older)

The following courses take place at Unit 67B Barkston House, Croydon Street, Leeds, LS11 9RT

### Take Action



Join in the group that will be looking at hot topics happening now. How do they affect you? What do you think about them? What will be your plan of action?

**Full cost £115.00**

**Concession cost £25.00—see page 9 for details**

**Starts Monday 9th January 1:30pm - 4:00pm for 12 weeks**

### Upcycling to Sell



Turn an unused item into a much loved object. Make use of what is there already, as you look at way to make money by using your imagination and a few basic skills whilst looking at different selling options.

**Full cost £133.00**

**Concession cost £25.00 - See page 9 for details**

**Starts Tuesday 10th January 1:30pm - 4:30pm for 12 weeks**

## Film Making



Join our production team, work together to create, plan and film a movie. What will it be? A docudrama, a mini soap opera, a travel guide or animation? The choice will be the groups! Whether you want to be behind the camera, in the limelight or a ruthless editor there is a role for you. You even get a copy of your film to take home.

**Full cost £133.00**

**Concession cost £25.00 - See page 9 for details**

**Starts Wednesday 11th January 1:30pm - 4:30pm for 12 weeks**

## Beading



A bead frenzy where the options are endless. From creating jewellery to adding a decorative touch and beyond. You will have the chance to create a range of items using different types of

**Full cost £115.00**

**Concession Cost £25.00 -See page 9 for details**

**Starts Thursday 12th January 10:30am - 1:00pm for 12 weeks**

## Future Options



For those who would like to look at where their aspirations can take them next. This may be further education, volunteering or employment. Whatever your choice, this course will support you with your individual plans whilst being part of a team completing tasks together.

**Full cost £133.00**

**Concession cost £25.00 - See page 9 for details**

**Starts Thursday 12th January 1:30pm - 4:30pm for 12 weeks**

## Advanced Drum Beats



Join in the fun as you learn to play and improve your drumming skills. Work together towards a performance and recording. You will be using our Djembe drums and our increasing range of percussion instruments.

**Full cost £134.00**

**Concession cost £26.00 - See page 9 for details**

**Starts Friday 13th January 1:30pm - 4:00pm for 12 weeks**

## Bake Off (LLDD specific course)

**This class takes place at Better Leeds Communities, Burley Lodge Centre, Burley Lodge Road, Leeds, LS6 1QF**



Join this group to knead, roll, rub, beat, sift and whisk your way to a recipe book full of baked goods to take home. From bread to tray bakes with a healthy option or two tossed in the mix.

**Concession cost £25.00 - See page 9 for details**

**Starts Tuesday 10th January 1:00pm - 4:00pm for 12 weeks**

**The following courses take place at Unit 67B Barkston House, Croydon Street, Leeds, LS11 9RT**

## Exploring Animals and their Care (LLDD specific course)



In this course you will meet a collection of animals—from feathers to scales to furry mammals! You will learn more about them, how to care for them and all about the Five Freedoms act.

**Concession cost £25.00– see page 9 for details**

**Starts Tuesday 10th January 10:30am - 1:00pm for 12 weeks**

## All About Art (LLDD specific course)



Working with an artist you will be working on individual and group projects taking inspiration from all around you. Working with paint, ink and sculpture.

**Concession cost £25.00– see page 9 for details**

**Starts Wednesday 11th January 10:30am - 1:00pm for 12 weeks**

## Drum Beats (LLDD specific course)



Come join in the fun as you learn to play or improve your skills. Work together towards a performance and a recording using our Djembe drums and our increasing range of percussion instruments.

**Concession cost £25.00– see page 9 for details**

**Starts Friday 13th January 10:30am - 1:00pm for 12 weeks**

**Courses can only run if numbers reach the minimum the funders have told us we must get and are subject to change or cancellation. It is important that when you enrol on a course that you try to attend every session. If you can't attend for any reason please let your tutor or the office know as soon as possible by calling 0113 2346896.**

# Enrolments

**You must enrol before the start of a course by:**

- **Speaking to a member of staff**
- **Completing our enrolment form in full**
- **Supplying fee exemption evidence if applicable**
- **Paying the first instalment of course costs**

To enrol please contact the office anytime, to arrange a time to visit from **Monday 12th December** onwards.

Availability of places on courses can be checked over the phone but you will need to come in and enrol before a place can be held/confirmed.

Learners can enrol on one course of their choice (where places are available) and go on the waiting list for up to two more. Places on extra courses cannot be confirmed until the start of a course.

## **Course Costs**

Costs can be paid in three instalments. At time of enrolment, week 1 of the course and week 2 of the course.

Concession costs apply to those learners who meet the criteria set out by the funders. These are listed below. Evidence must be provided at the time of enrolment.

**If you are in receipt of one of these benefits you only pay the concession cost;**

- **Universal Credit**
- **Job Seekers Allowance (JSA)**
- **Employment and Support Allowance (ESA) in the Work**
- **Related Activity Group**
- **Employment and Support Allowance (Non-WRAG)**
- **Income Support**

- **Personal Independence Payment (DLA)**
- **Housing Benefit**
- **Council Tax Benefit (Low income households)**
- **Working Tax Credit**
- **Pension Credit (not Savings Credit)**
- **Mortgage Interest Run On**
- **Carers Allowance**

**For anyone in receipt of a State Pension and are not eligible for a fee exemption you will pay a reduced cost.**  
(Not the full but more than the concession rate).

Evidence can be in the form of a letter from DWP less than 6 weeks old, a recent bank statement less than 8 weeks old showing the benefit being paid in to the learners account, current award document, recent letter from the council showing council tax benefit (not exemptions or discounts)

**Concession costs are also available for learners who fall into one of the following categories;**

- **An offender serving their sentence in the community**
- **Asylum Seekers in receipt of the equivalent of an income based state benefit**
- **The unwaged dependant of an Asylum Seeker**
- **An individual who is economically inactive (not in paid employment or receiving benefit) because they are unable to claim income related state benefits**
- **An individual suffering hardship**

You may need to provide evidence if you are wanting to claim one of these concessions/fee exemptions.

**For our refunds policy please see our website.**

**[www.peoplesmattersleeds.co.uk](http://www.peoplesmattersleeds.co.uk)**

**If you are unsure about course costs please contact the office on 0113 2346896.**

# Frequently Asked Questions

## Q. What will a course cost me?

**A.** If you meet the criteria you will only need to pay the concession cost of **£25.00**. If not, you will have to pay the full cost. See page 9 for more details.

## Q. Will I get a qualification?

**A.** No, our courses are not accredited. On completing any of our courses you will get a certificate, your own learning journal to keep and what you have produced. This could be a personalised recipe book from cooking or items made in Beading. Our courses also offer you a really good way to meet new people, build friendships and confidence, learn new skills, improve fine motor, personal and social skills in a friendly, safe and secure environment. All getting you ready for the next step towards your aspirations.

## Q. I am 23, can I do a course that is LLDD specific?

**A.** No, sorry. All LLDD specific courses are for people with a learning disability so our funders say you need to be 25 years old or over.

## Q. I have a learning disability can I do a course that is not LLDD specific?

**A.** Yes you can. You will need to pay the full cost of the course unless you are eligible for the concession cost. For example if you get one of the benefits listed and can provide evidence. See page 9 for details.

## Q. I don't have a learning disability but would like a course offering more support. What courses can I enrol on?

**A.** Any course that is not LLDD specific. All of our courses are for those that feel they would benefit from a supported learning environment. Others in your class will feel the same but may have a different reason to you. Your tutor will set your work at a level that



**Leeds**  
CITY COUNCIL

Funded by  
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Agency**



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**People Matters (Leeds) C.I.C** is a community interest company and a company limited by guarantee.

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